

ANNUAL GENERAL MEETING OF THE FALCON MEADOW COMMUNITY TRUST
MALTINGS PAVILION, PIRNHOW STREET, DITCHINGHAM
6:30pm on 19th November 2019

Agenda

1. Chairman's welcome
2. Minutes of the previous meeting
3. Financial report and accounts 2018-19
4. Retirement and re-election of current Trustees
5. Report on current year
6. AOB

Attendees

Tim Child, Chair
Allan Myatt, Treasurer
Dierdre Shepherd, Trustee
Tony Dawes, Trustee
Katie Utting, Trustee
Susan Child, Minutes secretary
Graham Halliwell
Janet Kirkley
Vicki Honeywood
Steve Honeywood

Apologies: Tony Dawes, David Green, Dorothy Casey, Lucy Ohsten, Laura Myatt
James Pickard

1. The chairman welcomed all to the meeting and thanked them for turning out on such a cold night.
2. Minutes of the previous AGM
Draft minutes are available on the Falcon Meadow Community Trust and Charity Commission websites. They were approved by those present.
3. Financial report and accounts 2018-2019
The Treasurer summarised the accounts:
 - a. Income from events and donations was £10,913.
 - b. There was no restricted income, although we did receive £500 from Musker McIntyre who kindly sponsored the Puddleduck race again.
 - c. The sale of the plot of land to Daniel Cox Parker (see last year's minutes) for a strip of land, alongside his renovated barn at the entrance to Falcon Meadow, raised another £5,000. The sale was registered with the Land Registry and Mr Cox Parker covered all legal costs. Musker McIntyre kindly provided some pro bono work to assist us with the sale.
 - d. The total income excluding loans was £15,913 for the year.

- e. With previous loaners willing to extend loans until 2020, we did not take on any new loans in 2018/19.
- f. Expenditure amounted to £6,268, of which almost half was for grant related expenditure relating to the meadow (largest items being; £1,750 for oak bench, £400 for new website design and setup, £300 for gazebo). Unrestricted income mainly for event materials including bar and maintenance (cut and bail etc).
- g. With income raised and sale of land, we were able to repay £11,300 of loans. This meant we finished to year with a further £10,500 of loans to pay, plus almost £3,900 in the bank; of which £600 was remaining grants.
- h. The Treasurer provided a summary of the 2018-19 Trustees report on activity taking place after the last AGM. As with previous year we continued to run winter events with;
 - a Christmas market stall
 - a coffee morning at Moira Boyle's House
 - a quiz night in Emmanuel Hall
 - a car boot sale
 - and the Fisher Theatre did a jazz night for us too.

The Trustees are particularly grateful to the previous Town Reeve, Stephen Went, also raised over £700 for us from his events over the year.

In addition, we were delighted to install the wonderful curved oak bench funded by the Lions and Coop.

GH proposed the approval of the accounts. Seconded by DS and agreed unanimously.

- i. The Treasurer noted that the full Trustee report and accounts for 2018-19 are available on our website.
4. Trustee retirements, re-elections and appointments
 - a. In line with the requirement for one third of the Trustees to stand down at each AGM, Tim Child and Allan Myatt retired and were then re-elected for a further term. DS proposed and JK seconded. Carried unanimously.
 5. Report on the current year
 - a. KU reported that FMCT had been awarded a "highly commended" certificate by the Norfolk Biodiversity Awards scheme, run by Norfolk County Council. FMCT had also been nominated for a Bungay Town Council award for community groups. Conservation events on the Meadow, so far this year, included;
 - Bird ringing a nature walk to identify plants
 - 85 people camped out on the meadow and enjoyed spotting bats, seeing giant moths and singing round a campfire, led by our very own green man.
 - A children's nature day held in the riverside centre due to heavy rain on the day. We hope to repeat and build on these events in 2020. Suggestions to Katie.

Katie reported sightings on the meadow of; Great Bittercress (rare), Stag Beetles, Grass snakes, Giant moths and Bats.

KU also noted;

- we are now involved with the Millennium Green project in Halesworth.
- In future we hope to have access to a small baler. We will also continue to spread green hay
- We have a “ghost pond” which we hope to survey and work on soon.
- Next conservation day in January.

b. The Treasurer noted;

- The 2019 Duck race was very successful with record ticket sales
- The 2nd Greater Bungay Dog Show also has a record number of entries. Thanks to Alison Ballantyne for her tireless preparation of the event and arena.
- The Trustees noted their appreciation for the ground works carried out by Graham Halliwell and for David Green’s support.
- In October, Katy Mellor helped us to redesign and relaunch our website to better promote our events and enable tickets to be booked online.
- So far, this year, we have around £8,000 in the bank at present, so should be able to reduce the outstanding loans to under £5,000 at the end of this financial year. We are confident that we can meet our immediate obligations.

6. Any other business

- a. Volunteers and new committee members are continually required; particularly to help run the duck race. If we are unable to find additional support before Christmas, we may well cancel next year’s event.
- b. The Chairman reported that there are good four figure grants to be had from the local water board. He is happy to work with Laura and Katie on this.
- c. The wetland centre offer of a £10,000 loan will be pursued.
- d. The FMCT Fishing policy was discussed and it was agreed that we need a written policy which can be given to visiting anglers and circulated around angling websites.
- e. The Broads Authority have provided materials for replacing the kissing gate and a local resident has generously given a donation for a professional contractor to do the work.
- f. DS will liaise with SC to send a letter to Ditchingham parish council clerk to thank the south Norfolk workmen who replaced the dog bin and cleared up the mess.
- g. Falcon Meadow Community Trust is in the process of planning 2020 events. Any ideas please forward to Sue.

There being no further business the meeting closed at 7.40pm.